

In preparation for the new financial system, all UC San Diego departments are asked to complete index mapping to the new Common Chart of Accounts (CCOA), which will take effect when Oracle goes live in July 2020.

Mapping all legacy segments to the new chart string is a large and complex process that will be broken up into 3 phases. The project team has provided the guidance and tools departments need to translate old indexes to the new General Ledger and/or 'Projects' chart string.

- Phase 1- Index Categorization (Complete)
- Phase 2- Index Mapping (**Deadline October 15, 2019**)
- Phase 3- Legacy Chart Stabilization

This three-part initiative will:

- Ensure Oracle Financials Cloud (OFC) is designed to meet business and reporting requirements.
- Support the development of an index crosswalk that will assist local units with application remediation efforts.

Instructions for Phase 2: Index Mapping

1. Watch the [Index Mapping how-to video](#).
2. Locate your [spreadsheet here](#).
3. Familiarize yourself with the spreadsheet tabs and updated index categories and descriptions before you begin mapping indexes.
4. Coordinate locally who will complete the index mapping for your department.
5. Submit inquiries via the spreadsheet or [ASK](#) as directed in the video.
 - For ASK inquiries select: Subject 'Oracle Index Mapping', Primary Category 'Central Accounting', and Sub-Category 'Common Chart of Accounts'
6. Attend the Index Mapping Q&A webinar on **September 23, 2019, from 1-2:30 pm**.
 - Link to join the webinar: <https://ucsd.zoom.us/j/340078992>
7. Finalize by **October 15, 2019**.
8. Notify your [Sponsorship Coalition Lead](#) once complete!

Note: All financial infrastructure functions are centralized at UC San Diego Medical Center, Physicians Group, and Population Health Services Organization. For all project-related requests, including Index Mapping, the central accounting staff is responsible for reviewing and completing activities.